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## Internet Tips



While the internet is a fantastic learning tool and a great way to keep in touch with family and friends, and even though more and more of us are feeling very comfortable in that virtual environment, we must not take internet safety for granted. We must be on our guard to protect ourselues by following some simple rules.

- never give out any personal, identifying information, such as home address, home or cell phone numbers, social security number, or any other information that might aid predators or identity thieves. Be cautious of people you "meet" on the internet, as they may not be who/what they seem!
- Remember that nothing is ever forgotten or completely deleted from the internet. Watch what you post about yourself or others, and what your friends post about you, because it will never go away! find it can be seen by everyone, including parents, teachers, bosses, etc. So keep it clean and don't share too much information! What you are feeling right now will probably pass by tomorrow, but if you post it online, it is there forever!!
- Be sure to talk to your parents or a trusted adult if something doesn"t "seem right." The "in person" rules apply to the internet also. If anyone says or does something online that makes you feel uncomfortable, confused or afraid, tell an adult. fll predators rely on the victim's silence, so if you take that power away from them, it's one less thing they can count on!
- "llever meet anyone in person that you meet online" is the FBl's warning. Of course, we can make good friends online, so if you do decide to meet them in person, just remember to be very cautious and InEUER meet anyone face-to-face without your parents or another trusted adult. And always meet online friends in a public place, such as a mall, with lots of other people around. Remember to follow your instincts! If it feels creepy, it probably is creepy! Walk away!
- And last but not least - Keep your usernames and passwords private! Don't give that information to anyone, except your parents or other responsible adult that you trust. If someone has that information, they can log onto your account(s) and post anything they want under your name, which can make you enemies, get you expelled from school, in trouble with your parents or even the law!


## CREATMMA PASSMORDS



Passwords are the only thing standing between you and everyone else out there, so they must be unbreakable! There are many opinions on how to create a good password. Recently it has been determined that passwords that include misspelled words are the most effective, because there are so many different ways of misspelling a word that it would be virtually impossible to guess the right one. And there are many programs/websites where you can test the effectiveness of the password you have created. But here are some key steps to think about when creating a password to make it the most effective:

- Make passwords at least eight characters long.
- Include letters, numbers, punctuation and symbols, if they are all allowed (some sites don't allow punctuation or certain symbols).
- To keep passwords most effective, change them often. A good rule of thumb is to change passwords every 3 months.
- Do NOT use the same password for everything. If one of your accounts is hacked, the cybercriminal can then use that account information for other accounts, if you have used the same password for all.

Things to Avoid When Creating a Password

- Do not use dictionary words, in any language.
- Do not use words that are spelled backwards, abbreviations or common misspellings.
- Do not use letter or number sequences or repeated characters, such as abcdefgh or 12345678, or 11111111 or aaaaaaaa.
- Do not use personal information, such as name, birthday, driver's license, etc.


## "Sticks and stones will break your bones, but words will never hurt you"

We have all heard this and probably used the phrase as a child. However, this is so very far from the truth! Words might not cause physical harm, but they can definitely hurt! Physical harm is NOT the only form of bullying. Using words is also bullying and it can do serious damage to a person's feelings, emotions and self-worth.

Bullying (according to the Oxford Dictionary) is "seeking to harm, intimidate or coerce someone perceived as vulnerable." Besides physical actions, this can also mean to antagonize, humiliate, intimidate or torment, and can happen while at school, in the community or online.

Cyber Bullying (according to Stopbullying.gov) is "bullying that takes place using electronic
 technology...including social media sites, text messages, chat and websites."

Remember - one insult or rumor, while very hurtful to the victim, does NOT mean it is bullying or cyber bullying, but can certainly lead to a greater problem. Bullying and cyber bullying is continuous meanness to another kid, happening over and over again, and can be emotional or physical, or both.

So what qualifies as bullying? Kids can be mean and tease and name call. They can be thoughtless and self-involved and not even realize they're hurting other kids' feelings. Kids have arguments and fights and misunderstandings all the time as they try to navigate through our social rules and figure out how to interact with other people. This is NOT bullying.

Bullying is intentional, deliberate and repeated aggressive actions (which continues after they've been asked to stop or they know they're causing harm) that involves a real or perceived imbalance of power or control (i.e. physical strength, popularity or the knowledge of embarrassing information).

There are FOUR kinds of bullying that "hurt, harm or humiliate:"

1. Social Bullying - social exclusion from a group on purpose, spreading rumors, telling others not to be friends with someone, intentional isolation
2. Verbal Bullying - teasing, taunting, name-calling, rumor spreading or threats to cause harm

3. Physical Bullying - hitting, kicking, spitting, tripping or pushing, breaking or stealing possessions or money, or any form of abuse involving physical contact.
4. Cyber Bullying - spreading rumors online, sharing inappropriate information or pictures online, impersonation, threatening someone online, or "outing" someone.

You can help put an end to bullying! Getting involved is very hard, but you can help combat it by standing with the person being bullied, asking the bully to stop, getting help from a trusted adult, just for starters.

IF YOU ARE BEING BULLIED, there are some things you can do, even though they may be difficult.

1. Don't react to the bully.
2. Stay calm.
3. Ignore the bully.
4. Walk away.
5. Talk about it with a trusted adult.


Are YOU a bully? Even though you might not be aware of it, you may have taken it beyond "teasing" and have now become a bully. You may even be bullying your friends! Are you "teasing" your friend to make him/her feel small or intimidated? Or are you trying to make him/her laugh or see the humor in something? And you must read his/her response. Are you the only one laughing, or do you bring a genuine smile to his/her face?

You might know someone who is being bullied or cyber bullied. Try to recognize the signs. He/she has a hard time standing up for him/ herself, as he/she is being made to feel powerless. Bullying can make him/her sad, lonely, nervous, sick or even suicidal, or it can even turn him/her into a bully.

There are many reasons a kid turns to bullying. Perhaps he/she wants to copy or impress his/her friends, OR he/she thinks bullying will help him/her fit in, OR he/she feels better about him/herself when he/she is degrading someone else.

You must remember that bullying is NEVER okay, whether it's in person or through technology. If you see bullying occur, do not join in!! The best thing is to get an adult who can stop the bullying on the spot!

And always follow the GOLDEN RULE:
Treat others the way you want to be treated.

# CLASSIFICATION OF ANIMALS <br> The Animal Kingdom can be divided into two main groups: 

Vertebrates - animals with a backbone


Invertebrates - animals without a backbone


Vertebrates can be divided into five more groups:


Traits:
Are warm blooded, have feathers and lay eggs.

Mammals


Traits:
Are warm blooded, mostly covered with hair, give birth to live babies and feed them with their own milk.


Traits:
Are cold blooded, lay eggs (some give birth to live babies), have moist skin covered in scales, and breathe through gills.


Traits:
Are cold blooded, lay eggs, have smooth, wet skin and are able to live in the water and on land.


Traits:
Are cold blooded, lay eggs and have dry skin covered with scales.

## CLOUO TYPES



BONES

1. Skull
2. Maxilla
3. Mandible
4. Clavicle
5. Humerus
6. Radius
7. Ulna
8. Sternum
9. Scapula
10. Ribs
11. Vertebral column
12. llium
13. Sacrum
14. Coccyx
15. Femur
16. Fibula
17. Tibia
18. Bones of the hand including 8 carpals, 5 metacarpals, 3 phalanges in each finger and 2 phalanges in each thumb.
19. Bones of the foot including 7 tarsals, 5 metatarsals, 2 phalanges in the big toe and 3 phalanges in the other toes.

## BONE FACTS

* Babies are born with more than 300 bones in their body. As we grow into adults, some of the bones grow together - an adult skeleton has 206 bones.
* Bones are alive! They are growing, living tissue. Bones constantly renew. The remodeling cycle consists of 3 phases: Resorption - in which osteoclasts digest old bone; Reversal - when mononuclear cells appear on the bone surface; and Formation - when osteoblasts lay down new bone until the resorbed bone is completely replaced. (National Library of Medicine - pumped.ncbi.inlm.hih.gov/17308162/)
* Bones are not solid. The outside cortical bone is solid bone with a few small canals. The insides of the bone contain trabecular bone which is like a honeycomb. The spaces between the bone are filled with bone marrow cells. (https://depts.washington.edu/bonebio/bonAbout/structure.html)
* There are two types of bone marrow, red and yellow. RED BONE MARROW helps produce blood cells. Red blood cells work to carry oxygen-rich blood to the cells of the body. Platelets help your blood clot. White blood cells help to fight off infection. YELLOW BONE MARROW helps store fat.
(https://www.healthline.com/health/function-of-bone-marrow)
* The smallest bone is in the ear. It is called stapes which means the stirrup bone in Latin and is the size of half a grain of rice
* The biggest bone is in the leg. It is called the femur or thighbone.
* Over half the bones in the skeleton are found in the hands and feet. The hand alone has 27 bones - in each one.
* Bones take 6 to 8 weeks to heal depending on the person's age, type of fracture and overall health. Children's bones heal faster than those of adults.
* 3 Keys for Healthy Bones for Kids: Calcium-rich foods, Exercise, Vitamin D



UNITED STATES CAPITALS

| Montgomery, Alabama | Honolulu, Hawaii | Boston, Massachusetts | Santa Fe, New Mexico | Pierre, South Dakota |
| :---: | :---: | :---: | :---: | :---: |
| Juneau, Alaska | Boise, Idaho | Lansing, Michigan | Albany, New York | Nashville, Tennessee |
| Phoenix, Arizona | Springfield, Illinois | St. Paul, Minnesota | Raleigh, North Carolina | Austin, Texas |
| Little Rock, Arkansas | Indianapolis, Indiana | Jackson, Mississippi | Bismarck, North Dakota | Salt Lake City, Utah |
| Sacramento, California | Des Moines, lowa | Jefferson City, Missouri | Columbus, Ohio | Montpelier, Vermont |
| Denver, Colorado | Topeka, Kansas | Helena, Montana | Oklahoma City, Oklahoma | Richmond, Virginia |
| Hartford, Connecticut | Frankfort, Kentucky | Lincoln, Nebraska | Salem, Oregon | Olympia, Washington |
| Dover, Delaware | Baton Rouge, Louisiana | Carson City, Nevada | Harrisburg, Pennsylvania | Charleston, West Virginia |
| Tallahassee, Florida | Augusta, Maine | Concord, New Hampshire | Providence, Rhode Island | Madison, Wisconsin |
| Atlanta, Georgia | Annapolis, Maryland | Trenton, New Jersey | Columbia, South Carolina | Cheyenne, Wyoming |

## CHARTERS OF FREEDOM

The Declaration of Independence, Constitution and the Bill of Rights are collectively known as the Charters of Freedom. These documents were instrumental in not only securing the rights of Americans for over two centuries but also were instrumental to the founding and philosophy of the United States. (Original copies of the documents are on display in the National Archives Museum and can be viewed online at: https://www.archives.gov/founding-docs.)

Declaration of Independence - This document announced the separation of the 13 North American British colonies from Great Britain. This document was approved by the Continental Congress on July 4, 1776.

The Declaration of Independence has two main parts. The first part explains the beliefs of Americans about democracy. It lists rights that can't be taken away. There were seven truths declared in this document.

1. That all men are created equal.
2. That all men are born with rights that no one can take away.
3. That some of these rights are life, liberty and the pursuit of happiness.
4. That the purpose of government is to preserve these rights.
5. That the government is the servant of the people and gets its powers with the permission of the people it governs.
6. That if a government fails to protect people's rights, men have the right and the duty to change government.
7. That men have the right to form new governments that will protect their rights and provide safety and happiness.

Since the signing of the Declaration of Independence, our rights as citizens of the United States have been contested, debated, amended and documented. The Declaration of Independence established our basic civil rights.

Constitution of the United States - Established the United States national government and fundamental laws. It was signed on September 17, 1787 by delegates to the Constitutional Convention in Philadelphia. The Constitution guaranteed basic rights for the citizens of the U.S.
Preamble of the Constitution's outlines it's purpose. "We the People of the United States, in Order to form a more perfect Union, establish Justice, insure domestic Tranquility, provide for the common defense, promote the general Welfare, and secure the Blessings of Liberty to ourselves and our Posterity, do ordain and establish this Constitution for the United States of America."

The Bill of Rights - The first 10 amendments to the United States Constitution list specific prohibitions on government power, in response to calls from several states for greater constitutional protection of individual liberties. The Bill of Rights was ratified on December 15, 1791.

## Bill of Rights

1st - Freedom of Religion, Speech, Press, Assembly and Petition
2nd - Bearing and Keeping Arms
3rd - Quartering Soldiers
4th - Search and Seizure
5th - Grand Jury, Double Jeopardy, Self-Incrimination, Due Process
6th - Rights of Those Charged in Criminal Prosecutions 7th - Civil Trial Rights

8th - Protections against Excessive Bail, Cruel and Unusual Punishment
9th - Unenumerated Rights - The enumeration in the Constitution, of certain rights, shall not be construed to deny or disparage others retained by the people.
10th - Rights Reserved to States - The powers not delegated to the United States by the Constitution, nor prohibited by it to the states, are reserved to the states respectively, or to the people.

## Additional Amendments

11th - (1795) Suits Against a State
12th - (1804) Election of President and Vice-President
13th - (1865) Abolition of Slavery and Involuntary Servitude
14th - (1868) Citizenship, Equal Protection and other
Post-Civil War Provisions
15th - (1870) Right of Citizens to Vote
16th - (1913) Income Tax
17th - (1913) Popular Election of Senators
18th - (1919) Prohibition of Liquor

19th - (1920) Women's Suffrage Rights
20th - (1933) Presidential Term and Succession
21st - (1933) Repeal of Prohibition
22nd - (1951) Presidential Term Limits
23rd - (1961) Presidential Electors for District of Columbia
24th - (1964) Abolition of the Poll Taxes
25th - (1967) Presidential Vacancy and Disability
26th - (1971) Reduction of Voting Age
27th - (1992) Congressional Compensation (Year of Ratification)


SQUARES, CUBES AND ROOTS

|  |  |  | Square | Cube <br> No. |
| ---: | ---: | ---: | ---: | ---: |
| 1 | Square | Cube | root | root |
| 2 | 1 | 1 | 1.000 | 1.000 |
| 3 | 4 | 8 | 1.414 | 1.260 |
| 4 | 9 | 27 | 1.732 | 1.442 |
| 5 | 16 | 64 | 2.000 | 1.587 |
| 6 | 35 | 125 | 2.236 | 1.710 |
| 7 | 49 | 216 | 2.449 | 1.817 |
| 8 | 64 | 343 | 2.646 | 1.913 |
| 9 | 81 | 512 | 2.828 | 2.000 |
| 10 | 100 | 729 | 3.000 | 2.080 |
| 11 | 121 | 1331 | 3.162 | 2.154 |
| 12 | 144 | 1728 | 3.317 | 2.224 |
| 13 | 169 | 2197 | 3.464 | 2.289 |
| 14 | 196 | 2744 | 3.606 | 2.351 |
| 15 | 225 | 3375 | 3.742 | 2.410 |
| 16 | 256 | 4096 | 3.873 | 2.466 |
| 17 | 289 | 4913 | 4.000 | 2.520 |
| 18 | 324 | 5832 | 4.123 | 2.571 |
| 19 | 361 | 6859 | 4.243 | 2.621 |
| 20 | 400 | 8000 | 4.359 | 2.668 |
| 25 | 625 | 15625 | 4.472 | 2.714 |
| 30 | 900 | 27000 | 5.000 | 2.924 |
| 40 | 1600 | 64000 | 5.477 | 3.107 |
| 50 | 2500 | 125000 | 6.325 | 3.420 |
|  |  |  | 7.071 | 3.684 |
|  |  |  |  |  |

## PRIME NUMBERS TO 1,009

A prime number is a positive integer that is divisible only by two positive integers, 1 and itself.

| 2 | 137 | 379 | 587 | 797 |
| ---: | ---: | :--- | :--- | ---: |
| 3 | 139 | 383 | 593 | 809 |
| 5 | 149 | 389 | 599 | 811 |
| 7 | 151 | 397 | 601 | 821 |
| 11 | 157 | 401 | 607 | 823 |
| 13 | 163 | 409 | 613 | 827 |
| 17 | 167 | 419 | 617 | 829 |
| 19 | 229 | 421 | 619 | 839 |
| 23 | 233 | 431 | 631 | 853 |
| 29 | 239 | 433 | 641 | 857 |
| 31 | 241 | 439 | 643 | 859 |
| 37 | 251 | 443 | 647 | 863 |
| 41 | 257 | 449 | 653 | 877 |
| 43 | 263 | 457 | 659 | 881 |
| 47 | 269 | 461 | 661 | 883 |
| 53 | 271 | 463 | 673 | 887 |
| 59 | 277 | 467 | 677 | 907 |
| 61 | 281 | 479 | 683 | 911 |
| 67 | 283 | 487 | 691 | 919 |
| 71 | 293 | 491 | 701 | 929 |
| 73 | 307 | 499 | 709 | 937 |
| 79 | 311 | 503 | 719 | 941 |
| 83 | 313 | 409 | 727 | 947 |
| 89 | 317 | 521 | 733 | 953 |
| 97 | 331 | 523 | 739 | 967 |
| 101 | 337 | 541 | 743 | 971 |
| 103 | 347 | 547 | 751 | 977 |
| 107 | 349 | 557 | 757 | 983 |
| 109 | 353 | 563 | 761 | 991 |
| 113 | 359 | 569 | 769 | 997 |
| 127 | 367 | 571 | 773 | 1009 |
| 131 | 373 | 577 | 787 |  |


| NAME | FIGURE | AREA | PERIMETER CIRCUMFERENCE |
| :---: | :---: | :---: | :---: |
| TRIANGLE |  | $A=\frac{b x h}{2}$ | $P=M N+N P+P M$ |
| PaRaLLELOGRAM | $\left.{ }_{E} / \begin{array}{ll}h & b\end{array}\right]^{G}$ | $A=b x h$ | $P=D E+E F+F G+G D$ |
| RHOMBUS |  | $A=b x h$ | $\begin{aligned} & P=b+b+b+b \\ & P=4 b \end{aligned}$ |
| RECTANGLE |  | $A=L x w$ | $\begin{aligned} & P=L+w-L-w \\ & P=2 L+2 w \end{aligned}$ |


| NAME | FIGURE | AREA | PERIMETER <br> CIRCUMFERENCE |
| :---: | :---: | :---: | :---: |
| SQUARE |  | $A=l^{2}$ | $\begin{aligned} & P=l+l+l+l \\ & P=4 l \end{aligned}$ |
| TRAPEZOID |  | $A=\frac{(B+b) x h}{2}$ | $P=M N+N P+P R+R M$ |
| CIRCLE |  | $A=\pi r^{2}$ | $C=2 \pi r=\pi d$ |



| MULTMPLEATM TABLE |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 112 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 021 | 22 | 23 | 24 | 425 |
| 2 | 4 | 6 | 8 | 10 | 12 | 14 | 16 | 18 | 20 | 22 | 24 | 26 | 28 | 30 | 32 | 34 | 36 | 38 | 40 | 42 | 44 | 46 | 648 | 850 |
| 3 | 6 | 9 | 12 | 15 | 18 | 21 | 24 | 27 | 30 | 33 | 36 | 39 | 42 | 45 | 48 | 51 | 54 | 57 | 60 | 063 | 66 | 69 | 72 | 275 |
| 4 | 8 | 12 | 16 | 20 | 24 | 28 | 32 | 36 | 40 | 44 | 48 | 52 | 56 | 60 | 64 | 68 | 72 | 76 | 80 | 84 | 88 | 92 | 296 | 6100 |
| 5 | 10 | 15 | 20 | 25 | 30 | 35 | 40 | 45 | 50 | 55 | 50 | 65 | 70 | 75 | 80 | 85 | 90 | 95 | 100 | 105 | 110 | 115 | 5120 | 0125 |
| 6 | 12 | 18 | 24 | 30 | 36 | 42 | 48 | 54 | 60 | 66 | 72 | 78 | 84 | 90 | 96 | 102 | 108 | 114 | 120 | 126 | 132 | 138 | 8144 | 150 |
| 7 | 14 | 21 | 28 | 35 | 42 | 49 | 56 | 63 | 70 | 77 | 84 | 91 | 98 | 105 | 112 | 119 | 126 | 133 | 140 | 147 | 154 | 161 | 1168 | 8175 |
| 8 | 16 | 24 | 32 | 40 | 48 | 56 | 64 | 72 | 80 | 88 | 96 | 104 | 112 | 120 | 128 | 136 | 144 | 152 | 160 | 168 | 176 | 184 | 192 | 2200 |
| 9 | 18 | 27 | 36 | 45 | 54 | 63 | 72 | 81 | 90 | 99 | 108 | 117 | 126 | 135 | 144 | 153 | 162 | 171 | 180 | 00 189 | 198 | 207 | 7216 | 6225 |
| 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 | 110 | 120 | 130 | 140 | 150 | 160 | 170 | 180 | 190 | 200 | 021 | 0220 | 230 | 0240 | 0250 |
| 11 | 22 | 33 | 44 | 55 | 66 | 77 | 88 | 99 | 110 | 121 | 132 | 143 | 154 |  | 176 | 187 |  | 209 |  |  | 1242 | 253 |  | 275 |
| 12 | 24 | 36 | 48 | 60 | 72 | 84 | 96 | 108 | 120 | 132 | 144 | 156 | 168 | 180 | 192 | 204 | 216 | 228 | 240 | 0252 | 264 | 276 | 6288 | 8300 |
| 13 | 26 | 39 | 52 | 65 | 78 | 91 | 104 | 117 | 130 | 143 | 156 | 169 | 182 | 195 | 208 | 221 | 234 | 247 | 260 | 0273 | 386 | 299 | 312 | 2325 |
| 14 | 28 | 42 | 56 | 70 | 84 | 98 | 112 | 126 | 140 | 154 | 168 | 182 | 196 | 210 | 224 | 238 | 252 | 266 | 280 | 0294 | 408 | 322 | 2336 | 6350 |
| 15 | 30 | 45 | 60 | 75 | 90 | 105 | 120 | 135 | 150 | 165 | 180 | 195 | 210 | 225 | 240 | 255 | 270 | 285 | 300 | 0315 | 330 | 345 | 5360 | 0375 |
| 16 | 32 | 48 | 64 | 80 | 96 | 112 | 128 | 144 | 160 | 176 | 192 | 208 | 224 | 240 | 256 | 272 | 288 | 304 | 320 | 0336 | 6352 | 368 | 8384 | 400 |
| 17 | 34 | 51 | 68 | 85 | 102 | 119 | 136 | 153 | 170 | 187 | 204 | 221 | 238 | 255 | 272 | 289 | 306 | 323 | 340 | 0357 | 374 | 391 | 1408 | 8425 |
| 18 | 36 | 54 | 72 | 90 | 108 | 126 | 144 | 162 | 180 | 198 | 216 | 234 | 252 | 270 | 288 | 306 | 324 | 342 | 360 | 0378 | 396 | 414 | 432 | 2450 |
| 19 | 38 | 57 | 76 | 95 | 114 | 133 | 152 | 171 | 190 | 209 | 228 | 247 | 266 | 285 | 304 | 323 | 342 | 361 | 380 |  | 418 | 437 | 7456 | 6475 |
| 20 | 40 | 60 | 80 | 100 | 120 | 140 | 60 | 80 | 200 | 220 | 240 | 260 | 280 | 300 | 320 | 340 | 360 | 380 |  | 420 | 440 | 460 | 0480 | 0500 |
| 21 | 42 | 63 | 84 | 105 | 126 | 147 | 168 | 189 | 210 | 231 | 1252 | 273 | 294 | 315 | 336 | 357 | 378 | 399 | 420 | 0441 | 462 | 483 | 3504 | 4525 |
| 22 | 44 | 66 | 88 | 110 | 132 | 154 | 176 | 198 | 220 | 242 | 264 | 286 | 308 | 330 | 352 | 374 | 396 | 418 | 440 | 462 | 484 | 506 | 528 | 8550 |
| 23 | 46 | 69 | 92 | 115 | 138 | 161 | 184 | 207 | 230 | 253 | 3276 | 299 | 322 | 345 | 368 | 391 | 414 | 437 | 460 | 483 | 506 | 529 | 552 | 2575 |
| 24 | 48 | 72 | 96 | 120 | 144 | 168 | 192 | 216 | 240 | 264 | 288 | 312 | 336 | 360 | 384 | 408 | 432 | 456 | 480 | 0501 | 528 | 552 | 2576 | 6600 |
| 25 | 50 | 75 | 100 | 125 | 150 | 175 | 200 | 225 | 250 | 275 | 300 | 325 | 350 | 375 | 400 | 425 | 450 | 475 | 500 | 0525 | 550 | 575 | 5600 | 0625 |

## Equivalence Table

| 12 inches (in.) | $=1$ foot (ft.) |
| :--- | :--- |
| 3 feet (ft.) | $=1$ yard (yd.) |
| 5,280 feet (ft.) | $=1$ mile (mi.) |
| 1,760 yards (yd.) | $=1$ mile (mi.) |

Weight
16 ounces (oz.) $=1$ pound (lb.)
2,000 pounds (lb.) = 1 ton
Liquid Measure
8 ounces (oz.) $=1$ cup (c.)
16 ounces (oz.) = 1 pint (pt.)
2 pints (pt.) $=1$ quart (qt.)
4 quarts (qt.) $=1$ gallon
(gal.)

|  | Metric Length |
| :--- | :--- |
| 10 mm | $=1 \mathrm{~cm}$ |
| $1,000 \mathrm{~mm}$ | $=1 \mathrm{~m}$ |
| 100 cm | $=1 \mathrm{~m}$ |
| $1,000 \mathrm{~m}$ |  |
|  | $=1 \mathrm{~km}$ |

Mass Metric
$1,000 \mathrm{~g}$
$1,000 \mathrm{mg}$
$=1 \mathrm{~kg}$
$=1 \mathrm{~g}$
Metric Liquid
$1,000 \mathrm{~mL}$

$$
=1 \mathrm{~L}
$$

## Time

| 1 minute | $=60$ seconds |
| :--- | :--- |
| 1 hour | $=60$ minutes |
| 1 day | $=24$ hours |
| 1 week | $=7$ days |
| 1 year | $=52$ weeks |
| 1 year | $=12$ months |
| 1 year | $=365$ days |
| 1 leap year | $=366$ days |
| 1 decade | $=10$ years |
| 1 century | $=100$ years |
| 1 millennium | $=1000$ years |

## Factors

Factors of 6: 1,2,3,6
Factors of 9: 1,3,9
Greatest Common Factor (GCF)
Multiples
Multiples of 6: 6, 12, 18, 24, 30, 36, ...
Multiples of 9: 9, 18, 27, 36, 45, 54, ...
Least Common Multiple (LCM) of 6 and 9: 18

| Roman Numerals |  |
| :---: | :---: |
| 1........... 1 | XVIII......... 18 |
| II........... 2 | XIX......... 19 |
| III........... 3 | XX ........ 20 |
| IV ........... 4 | XXX ........ 30 |
| V .......... 5 | XL ......... 40 |
| VI.......... 6 | L......... 50 |
| VII ........... 7 | LX ......... 60 |
| VIII ............ 8 | LXX......... 70 |
| IX ........... 9 | LXXX ........ 80 |
| X........ 10 | XC ......... 90 |
| XI........ 11 | C...... 100 |
| XII......... 12 | CC....... 200 |
| XIII ......... 13 | CD ....... 400 |
| XIV ......... 14 | D....... 500 |
| XV ......... 15 | CM...... 900 |
| XVI........ 16 | M .... 1000 |
| XVII......... 17 |  |


| PARTS OF SPEECH |  |  |
| :---: | :---: | :---: |
| PART OF SPEECH | BASIC FUNCTION | EXAMPLES |
| noun | names a person, place, or thing | pirate, Caribbean, ship |
| pronoun | takes the place of a noun | I, you, he, she, it, ours, them, who |
| verb | identifies action or state of being | sing, dance, believe, be |
| adjective | modifies a noun | hot, lazy, funny |
| adverb | modifies a verb, adjective, or other adverb | softly, lazily, often |
| preposition | shows a relationship between a noun (or pronoun) and other words in a sentence | up, over, against, by, for |
| conjunction | joins words, phrases, and clauses | and, but, or, yet |
| interjection | expresses emotion | ah, whoops, ouch |
| article | identifies and specifies a noun | a, an, the |

## Commonly Confused Words

ACCEPT-to receive / EXCEPT-to take or leave out
AFFECT-to influence / EFFECT-(noun) result, (verb) to accomplish
A LOT (two words)-many / ALOT (one word)-NOT a word
ALL READY-prepared / ALREADY-by this time
ALTOGETHER-entirely / ALL TOGETHER-gathered, with everything in one place
ASCENT-climb / ASSENT-agreement
CAPITAL-seat of government; financial resources / CAPITO L-the actual building in which the legislative body meets
CITE-to quote or document / SIGHT-vision / SITE-position or place
COMPLEMENT-(noun) something that completes; (verb) to complete / COMPLIMENT-(noun) praise; (verb) to praise
COUNCIL-a group that consults or advises / COUNSEL-to advise
ELICIT-to draw or bring out/ ILLICIT-illegal
EMINENT-famous, respected / IMMINENT-ready to take place
ITS-of or belonging to it / IT'S-contraction for it is
LIE-to lie down (a person or animal); to be dishonest / LAY-to lay an object down
PRECEDE-to come before / PROCEED-to go forward
PRINCIPAL-adjective, most important; noun, a person who has authority / PRINCIPLE-a general or fundamental truth
REGARDLESS-in spite of everything; anyway / IRREGARDLESS-NOT a word
STATIONARY-standing still / STATIO NERY-writing paper
SUPPOSED TO-to be obligated to (NOT "suppose to") / SUPPOSE-to guess or make a conjecture
SUPPOSEDLY-considered to be true, often mistakenly / SUPPOSABLY-NOT a word
THAN-use with comparisons / THEN-at that time, or next
THEIR-possessive form of they / THERE-indicates location / THEY'RE-contraction for "they are"
TO-toward / TOO-also, or excessively / TWO-a number
WHO-pronoun, referring to a person or persons / WHICH-pronoun, replacing a singular or plural thing(s); not used to refer to persons / THAT-used to refer to things or a group or class of people
WHO-used as a subject or as a subject complement (see above) / WHOM-used as an object

## PREPARING FOR A TEST

$\checkmark$ Gather all materials－The first step to good test preparation is collecting all the materials you need to study for your test．These may include class notes，prior quizzes，and review sheets provided by your teacher． Whatever information you have should be at hand when you start to study．
$\checkmark$ Choose your study style－Different students develop different styles for studying．You need to develop techniques that work for you．Maybe you should study alone．Maybe your parents should help by asking you questions to help you review．You might study best with a friend．You might want to make charts or flashcards．Try several methods and pick the one that＇s best for you and the test you＇re preparing to take．
$\checkmark$ Ask your teachers for suggestions－Your teachers can help you learn how to effectively prepare for tests． As you prepare to study（several days before the test），ask your teacher if the materials you plan to review are the right ones．The day before the test or the morning of the test，go to school early and ask any last－ minute questions．
」 Get a good night＇s sleep－A good night＇s sleep the night before a test will help you think more clearly and focus on the questions．Record television shows and save video games for the weekend，especially when you have a major test．
$\checkmark$ Eat a good breakfast－No need to overdo it，but taking time for breakfast can help you think more clearly．A growling sound for the duration of the test may have you concentrating more on food than the test questions！
$\checkmark$ Listen to the teacher＇s instructions－Before the test begins，pay particular attention to the teacher＇s instructions．You may hear some helpful suggestions or some details about a particular section of the test． Read all directions carefully before starting the test．If you don＇t understand the directions，ask the teacher to clarify them．A teacher won＇t give you an answer，but an extra explanation of the question may help．
v Budget your allotted time－Work as quickly as you can，but don＇t rush．You won＇t get an＂A＂for finishing first．
，Use good strategies when completing the test－Answer the questions you＇re sure about first．Next complete the sections of the test that are worth the most points．Read each question carefully．For multiple choice questions，try to recall the answer before you look at the choices．Use the process of elimination to help you on the tough ones．
」 Last，but not least，don＇t turn in your test the minute you finish－If you finish the test before time is up，take a few minutes to review your answers．It＇s easy to make a mistake when you＇re rushing．When teachers say it＇s a good idea to＂go over the test，＂they＇re right．

## SETTING GOALS

These practical tips on goal setting can help make it easier to set and reach goals：
$\checkmark$ Specific，realistic goals work best．When it comes to making a change，the people who succeed are those who set realistic，specific goals．＂I＇m going to recycle all my plastic bottles，soda cans，and magazines＂ is a much more doable goal than＂I＇m going to do more for the environment．＂And that makes it easier to stick with．
，It takes time for a change to become an established habit．It will probably take a couple of months before any changes－like getting up half an hour early to exercise－become a routine part of your life．That＇s because your brain needs time to get used to the idea that this new thing you＇re doing is part of your regular routine．
$\checkmark$ Repeating a goal makes it stick．Say your goal out loud each morning to remind yourself of what you want and what you＇re working for．（Writing it down works too．）Every time you remind yourself of your goal，you＇re training your brain to make it happen．
」 Pleasing other people doesn＇t work．The key to making any change is to find the desire within yourself－ you have to do it because you want it，not because someone else wants you to．
$\checkmark$ Roadblocks don＇t mean failure．Slip－ups are actually part of the learning process as you retrain your brain into a new way of thinking．It may take a few tries to reach a goal．But that＇s OK－it＇s normal to mess up or give up a few times when trying to make a change．So remember that everyone slips up and don＇t beat yourself up about it．Just remind yourself to get back on track．

## Some Cover Samples



Planner A


All of these designs are customizable, or submit your own design

## The following pages are an example of our QUOTES assignment pages.

The planners usually range in date from the beginning of August to the middle of June.

You may remove, change or add dates and class subjects as needed for your school.


Carrots were originally purple, white and yellow. Eventually the orange color dominated and the other colors are only grown in remote corners of the world today.




## Goals/Notes



$\left(\right.$|  | AUGUST |  |  |  |  |  |  |  | 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $S$ | $M$ | $T$ | $W$ | $T$ | $F$ | $S$ |  |  |  |
| 4 | 5 | 6 | 7 | 8 | 2 | 3 |  |  |  |
| 11 | 12 | 13 | 14 | 15 | 16 | 10 |  |  |  |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |  |  |  |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |  |  |  |$)$

The first diesel engine 'ran on peanut oil.



## More Cover Samples



All of these designs are customizable, or submit your own design

## The following pages are an example of our PENCIL assignment pages.

The planners usually range in date from the beginning of August to the middle of June.

You may remove, change or add dates and class subjects as needed for your school.

|  | subject | DUE | DONE | ASSIGNMENT | TODAY'S DATE | Aug. 5, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
|  | Social Studies |  |  |  |  |  |
|  | Spelling |  |  |  |  |  |
|  | English |  |  |  |  |  |
|  | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |

## Parent Signature

$\qquad$ Teacher Signature

|  | SUBJECT | DUE | DONE | ASSIGNMENT | TODAY'S DATE | Aug. 6, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \} | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
| $P$ | Social Studies |  |  |  |  |  |
| 8 | Spelling |  |  |  |  |  |
| F | English |  |  |  |  |  |
| $E_{1}$ | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |



Parent Signature

|  | SUBJJCT | DUE | DONE | ASSICNMIENT | TODAY'S DATE | Aug. 8, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \} | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
|  | Social Studies |  |  |  |  |  |
|  | Spelling |  |  |  |  |  |
|  | English |  |  |  |  |  |
|  | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |

Parent Signature
Teacher Signature

|  | SUBJECT | DUE | DONE | ASSIGNMENT | TODAY'S DATE | Aug. 9, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| , | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
|  | Social Studies |  |  |  |  |  |
|  | Spelling |  |  |  |  |  |
|  | English |  |  |  |  |  |
|  | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |

Parent Signature $\qquad$ Teacher Signature $\qquad$

## THINGS TO REMEMBER:

|  | SUBJECT | DUE | DONE | ASSIGNMISNT | today's date | Aug. 12, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\Lambda$ | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
|  | Social Studies |  |  |  |  |  |
|  | Spelling |  |  |  |  |  |
|  | English |  |  |  |  |  |
|  | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |

## Parent Signature

$\qquad$ Teacher Signature

|  | SUBJECT | DUE | DONE | ASSIGNMENT | TODAY'S DATE | Aug. 13, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\Lambda$ | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
|  | Social Studies |  |  |  |  |  |
|  | Spelling |  |  |  |  |  |
|  | English |  |  |  |  |  |
|  | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |

Parent Signature
Teacher Signature $\qquad$

|  | SUBJDCT | DUE | DONE | ASSIGNMENT | TODAY'S DATE | Aug. 14, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
|  | Social Studies |  |  |  |  |  |
|  | Spelling |  |  |  |  |  |
|  | English |  |  |  |  |  |
|  | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |

Parent Signature
Teacher Signature

|  | SUBJJCT | DUE | DONE | ASSICNMIENT | TODAY'S DATE | Aug. 15, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| (1) | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
|  | Social Studies |  |  |  |  |  |
|  | Spelling |  |  |  |  |  |
|  | English |  |  |  |  |  |
|  | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |

Parent Signature
Teacher Signature

|  | SUBJECT | DUE | DONE | ASSIGNMENT | TODAY'S DATE | Aug. 16, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| , | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
|  | Social Studies |  |  |  |  |  |
|  | Spelling |  |  |  |  |  |
|  | English |  |  |  |  |  |
|  | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |

Parent Signature $\qquad$ Teacher Signature $\qquad$

## THINGS TO REMEMBER:

|  | SUBJECT | DUE | DONE | ASSIGNMENT | TODAY'S DATE | Aug. 19, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 4 | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
|  | Social Studies |  |  |  |  |  |
|  | Spelling |  |  |  |  |  |
|  | English |  |  |  |  |  |
|  | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |

## Parent Signature

$\qquad$ Teacher Signature

|  | SUBJECT | DUE | DONE | ASSIGNMENT | TODAY'S DATE | Aug. 20, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \} | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
| $P$ | Social Studies |  |  |  |  |  |
| 8 | Spelling |  |  |  |  |  |
| F | English |  |  |  |  |  |
| $E_{1}$ | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |

## Parent Signature

Teacher Signature $\qquad$

|  | SUBJECT | DUE | DONE | ASSIGNMENT | TODAY'S DATE | Aug. 21, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| , | Math |  |  |  |  |  |
| $\stackrel{\rightharpoonup}{1}$ | Science |  |  |  |  |  |
|  | Social Studies |  |  |  |  |  |
| $\begin{aligned} & 00 \\ & 6 \end{aligned}$ | Spelling |  |  |  |  |  |
|  | English |  |  |  |  |  |
|  | Reading |  |  |  |  |  |
| $P$ | Writing |  |  |  |  |  |
| - |  |  |  |  |  |  |


|  | SUBJJCT | DUE | DONE | ASSICNMIENT | TODAY'S DATE | Aug. 22, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \} | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
|  | Social Studies |  |  |  |  |  |
|  | Spelling |  |  |  |  |  |
|  | English |  |  |  |  |  |
|  | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |

Parent Signature
Teacher Signature

|  | SUBJECT | DUE | DONE | ASSIGNMENT | TODAY'S DATE | Aug. 23, 2024 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| \} | Math |  |  |  |  |  |
|  | Science |  |  |  |  |  |
| , | Social Studies |  |  |  |  |  |
|  | Spelling |  |  |  |  |  |
| ${ }_{\beta}^{\beta}$ | English |  |  |  |  |  |
| $F_{1}$ | Reading |  |  |  |  |  |
|  | Writing |  |  |  |  |  |
|  |  |  |  |  |  |  |

Parent Signature $\qquad$ Teacher Signature $\qquad$

## THINGS TO REMEMBER:

| January 2024 |  |  |  |  |  | February 2024 |  |  |  |  |  |  | March 2024 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| S | M T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | w | T | F | S |
|  | 12 | 3 | 4 | 5 | 6 |  |  |  |  | 1 | 2 | 3 |  |  |  |  |  | 1 | 2 |
| 7 | 89 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 14 | 1516 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 21 | 2223 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 28 | 2930 | 31 |  |  |  | 25 | 26 | 27 | 28 | 29 |  |  | 24/31 | 25 | 26 | 27 | 28 | 29 | 30 |
|  | April 2024 |  |  |  |  | May 2024 |  |  |  |  |  |  | June 2024 |  |  |  |  |  |  |
| S | M T | W | T | F | S | S | M |  | W | T | F | S |  | M | T | W | T | F | S |
|  | $\begin{array}{ll}1 & 2 \\ 8 & 9\end{array}$ | 3 | 4 | 5 | ${ }^{6} 13$ | 5 |  |  | 1 | 2 | $\stackrel{3}{10}$ | ${ }_{11}^{4}$ |  |  | 4 |  | 6 |  | 1 |
| 14 | 1516 | 17 | 18 | 19 | 20 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |  | 10 | 11 | 12 | 13 | 14 | 15 |
| 21 | 2223 | 24 | 25 | 26 | 27 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 28 | 2930 |  |  |  |  | 26 | 27 | 28 | 29 | 30 | 31 |  | 23/30 |  | 25 | 26 | 27 | 28 | 29 |
|  | July 2024 |  |  |  |  | August 2024 |  |  |  |  |  |  | September 2024 |  |  |  |  |  |  |
| S | M T | W | T | F | S | S | M | T | W | T | F | S |  | M | T | W | T | F | S |
|  | 12 | 3 | 4 | 5 | 6 |  |  |  |  | 1 | 2 | 3 |  | 2 | 3 |  |  | 6 | 7 |
| 7 | 89 | 10 | 11 | 12 | 13 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 14 | 1516 | 17 | 18 | 19 | 20 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 21 | 2223 | 24 | 25 | 26 | 27 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 28 | 2930 | 31 |  |  |  | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 29 | 30 |  |  |  |  |  |
|  | October 2024 |  |  |  |  | November 2024 |  |  |  |  |  |  | December 2024 |  |  |  |  |  |  |
| S | M T | W | T | F | S | S | M | T | W | T | F | S | S | M | T | W | T | F | S |
|  | 1 | 2 | 3 | 4 | 5 |  |  |  |  |  |  | 2 | 1 | 2 | 3 |  |  | 6 | 7 |
| 6 | 78 | 9 | 10 | 11 | 12 | 3 |  |  |  | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 13 20 | $\begin{array}{ll}14 & 15 \\ 21 & 22\end{array}$ | 16 | 17 | 18 25 | 19 | 10 | 11 18 | 12 | 13 20 | 14 | 15 | 16 23 | 15 22 | 16 | 17 |  |  | 20 | 21 |
| 27 | 2829 | 30 | 31 |  |  | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 29 | 30 | 31 |  |  |  |  |


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